



City and County of San Francisco
 SHELTER MONITORING COMMITTEE

AGENDA

Wednesday, **April 20, 2022** | 10:00 AM

Roster: Chair Jonathan Adler	Committee Member Tomiko Eya
Vice Chair Diana Almanza	Committee Member Cris Plunkett
Committee Member Gabriela Avalos	Committee Member Lisa Rachowicz
Committee Member Steven Clark	Committee Member Traci Watson

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.
PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTION

- I. CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 5 min

- A. MINUTES DISCUSSION/ ACTION
 - MARCH 2022 MINUTES CHAIR ADLER 5 min
 - The Committee will review the Draft March 2022 minutes.
 - Explanatory document – Draft March 2022 Committee Minutes.*
 - Proposed Action: Approve March Meeting Minutes***

- II. NEW BUSINESS/REPORTS DISCUSSION/ ACTION

- A. TELECONFERENCING RESOLUTION ACTION
 - CHAIR ADLER 3 min
 - To abide by protocols recommended by the City Attorney’s Office, a resolution to hold meetings virtually will be discussed and voted upon.
 - Explanatory document – Draft Resolution*
 - Proposed Action: Approve Resolution***

- B. SELECTION OF A COMMITTEE SECRETARY DISCUSSION
 - CHAIR ADLER 10 min
 - The bylaws call for a Secretary. Having incumbents in all Committee positions is desirable. At the same time, there are some associated requirements that Members should consider.
 - Explanatory documents – [Bylaws](#)*

- C. POLICY SUBCOMMITTEE DISCUSSION
 - SUBCOMMITTEE CHAIR AVALOS 5 min
 - A concise summary of the last subcommittee meeting will be shared and discussed.

- D. RESOLUTION - THE PIT COUNT AND EQUITY DISCUSSION/ ACTION
 - MEMBER PLUNKETT 10 min
 - The Subcommittee will discuss and vote on whether to move the draft resolution calling for improving data methodologies to help ensure equity.

Explanatory document - Proposed Resolution

Public Comment will be heard before proposed action.

Proposed Action: Approve Resolution

E. NAVIGATION CENTERS

DISCUSSION/ ACTION

SUBCOMMITTEE CHAIR AVALOS 15 min

City Code [20.401\(d\)](#) defines a "Shelter" as “a facility...operating under a contract with the City, to provide temporary emergency shelter services for homeless single adults or families...” To assess what the Committee is realistically able to do vis-à-vis monitoring Navigation Centers, the Policy Subcommittee is recommending at this time that the SMC Members undertake to participate in: (1) the monthly virtual (Teams) meeting that HSH has with all shelters; (2) Navigation Center tours hosted by HSH; and, subsequently (3) one pilot inspection at each Navigation Center.

Explanatory documents – List of Shelters, including Navigation Centers

– Proposed Navigation Center Implementation Plan (2019)

Public Comment will be heard before proposed action.

Proposed Action: Approve next steps

F. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING ***DISCUSSION*** 15 min
HSH

Update from the Department of Homelessness and Supportive Housing.

Explanatory documents – Vacancy Report

G. DEPARTMENT OF PUBLIC HEALTH ***DISCUSSION*** 15 min
DPH STAFF

Update on recruitment efforts. Member Bryce Dennis resigned from Seat 9. Status of legislation on sunset, SOCs 3 and 21. Review of complaints received recently.

Explanatory document – SOC Report

H. AGENDA SETTING FOR FUTURE MEETINGS ***DISCUSSION*** 5 min
MEMBERS

Members may suggest items for future discussion

III. PUBLIC COMMENT ***DISCUSSION*** 5 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist staff in the compilation of the meeting minutes.

ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

To obtain copies of the agenda, minutes, or any explanatory documents, please contact Robert Hill at robert.hill@sfdph.org.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Know Your Rights under the Sunshine Ordinance (Chapter 67 San Francisco Administrative Code) Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE THIS ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.

Meeting Access Information

Cisco WebEx → <https://sfdph.webex.com/sfdph/onstage/g.php?MTID=e70bf3466026cce95805d8bd145aeead9>

Join by phone at **(415) 655-0003** (April 20, 2022 at 10:00 AM)
Meeting ID number/access code: **2463 164 7676**
Meeting password: **SMC22**